

SOUTH BUCKS DISTRICT COUNCIL

MINUTES of the meeting of the **CABINET** held on **9 October 2019**

Present: N Naylor, J Read, B Gibbs, D Smith and L Sullivan

Apologies for absence: P Hogan

19. MINUTES

The minutes of the meeting of Cabinet held on 27 June 2019 were approved and signed by the Cabinet Leader as a correct record.

20. DECLARATIONS OF INTEREST

There were no declaration of interest.

21. FORWARD PLAN OF EXECUTIVE DECISIONS

The Cabinet noted that the next 28 day Notice and Forward Plan was due to be published by Friday 6th December. The Cabinet also noted that the Air Quality Action Plan was due to go to the next Cabinet for approval following the conclusion of the consultation process.

22. PERFORMANCE REPORT - Q1 2019/20

Cabinet received a report which outlined the annual performance of Council services against pre-agreed performance indicators and service objectives for quarter 1 of 2019-20.

Cabinet noted that with regards to the percentage of food premises improving their food hygiene rating from 0-2 to achieve a rating of 3 and above, that although it was under the quarterly target of 12.5% at 5.3%, this was a cumulative indicator and that the target should be reached at the end of 2019/20.

RESOLVED that the performance reports be noted.

23. FOOD AND HEALTH AND SAFETY BUSINESS PLANS

The Cabinet received a report which sought approval for the adoption of the Joint Food and Health and Safety Service Plan 2019/20, the Food Policy 2019/20 and the Health and Safety Enforcement Policy 2019/20.

The Food Standards Agency's (FSA) Code of Practice and the Health and Safety Executive (HSE) required local authorities to produce and publish an annual service plan that demonstrated how the authorities were working to deliver its food safety and health and safety services. The Office for Product Safety and Standards also required local authorities to produce and publish their enforcement policies and to ensure that they complied with The Regulator's Code.

In response to a query, the Acting Chief Executive advised that the Environmental Health Team work closely with other service areas, such as Economic Development, to ensure a co-ordinated approach across the Council.

RESOLVED that, subject to the approval of Chiltern District Council, the Joint Food and Health and Safety Service Plan 2019/20, the Food Policy 2019/20 and the Health and Safety Enforcement Policy 2019/20 be approved.

24. **REPORT ON SPECIAL URGENCY - INTER AUTHORITY AGREEMENT FOR BUCKINGHAMSHIRE COUNTY COUNCIL LEGAL SERVICES**

The Cabinet received a report which informed members of the urgent implementation of a decision taken on 25 September 2019 by the Portfolio Holder for Resources on an Inter Authority Agreement (IAA) for Buckinghamshire County Council Legal Services, as required by Section 4.2 of the Council's Overview and Scrutiny Procedure Rules. The Cabinet noted that this would also be reported to the next meeting of Full Council.

The decision taken was that South Bucks District Council enter into an Inter Authority Agreement with Chiltern District Council and Wycombe District Council, for the provision of legal services to Buckinghamshire County Council, from 1 October 2019 to 31 March 2020 and that the Head of Legal and Democratic Services be authorised to agree the final terms and conditions of the IAA.

Under Rule 4.2 of the Council's Overview and Scrutiny Procedure Rules the Chairman of Overview and Scrutiny Committee agreed to the urgent implementation of the Portfolio Holder's decision without the call-in procedure applying because implementation was required from 1 October 2019 which was before the call in period was due to end. Implementation was required from 1 October 2019 because Buckinghamshire County Council's external legal services contract with HB Public Law was terminated on 30 September 2019.

RESOLVED that the report be noted.

25. **POLICY ADVISORY GROUP MINUTES (AVAILABLE IN SUPPLEMENT PACK)**

The Policy Advisory Group minutes in the supplement pack were noted.

The meeting ended at 6.15 pm